

Efile No. BSNLCO-11/13(11)/1/2025-RECTT-CO

Dated: 13/10/2025

To,
M/s Scope Testing Services Pvt Ltd
C-30 3rd Floor Community Center
Janak Puri New Delhi 110058

SUBJECT: - Work Order for Conducting Computer Based Online Limited Internal Competitive Examination (LICE) for Kanishth Rajbhasha Adhikari (KRA) for the Recruitment Year – 2024.

Reference: 1. Contract Agreement with BSNL dated 22/07/2025.

Approval of the competent authority is hereby conveyed for awarding the Work Order with reference to above cited contract agreement, for conducting Computer Based Online Limited Internal Competitive Examination (LICE) for Kanishth Rajbhasha Adhikari (KRA) for the Recruitment Year – 2024. All the terms and conditions of the above referred contract agreement will form part of the Work Order.

1. SCOPE OF WORK

The scope of work includes following components for aforesaid LICE as per requirement of BSNL:-

- a. Preparation of Question Papers (MCQ in Hindi & English as applicable).
- b. Conduct of LICE Paper (in Computer Based Test mode) including on-line registration of candidates
- c. Preparation of final merit list.

The details of scope of work are as per above referred contract agreement.

2. TIME SCHEDULE

The entire scope of work shall be completed as per the schedule in Contract Agreement.

3. CONTRACT PRICE

The Price Structure of the contract for LICE to be conducted is as given below: -

Sr. No.	Particulars- A	Unit	Rate in INR (excluding GST)
1	Conduct of end to end Computer Based (CBT-Online) examination: Creation of web portal for application registration, submission of activity wise timelines, Payment Gateway Integration, Finalization of eligible candidate data/report, allocation of Centers, Generation of roll number, designing of e-Admit card, SMS alerts and e-mail service, etc. Conducting secured Computer based Examination (CBT-Online), manual frisking, Biometric registration, webcam/CCTV capture, Center Administrator/Center Superintendent, Invigilators, Supporting Staff, Security Guards/Peons, Management of Grievance Window, redressal of grievances, processing & preparation of results & issue of Candidate Response Sheet/ Marks etc.), Submission of pre/post exam data/reposts etc.		
1.1	Cost of candidate excluding center cost	Per candidate	₹ 70/-
1.2	Exam/Test Center Expenses per city (13 test center cities)	Per Center	₹ 5500/-

Sr. No.	Particulars-B	Unit	Rate in INR (excluding GST)
2	Preparation of MCQ in Hindi & English (as applicable) comprising of Core, English, General Knowledge, etc as per Schemes & syllabus:		
2.1	Slab : up to 200 MCQ in Hindi & English (bilingual)	Per MCQ	₹ 40/-

Note:

- The above rates are excluding GST. All other levies & taxes, etc are inclusive in the quoted rates as notified by Government of India.
- The count of number of candidates shall vary subject to requirement of BSNL

4. PAYMENT TERMS: -

- No advance payment will be made.
- The payment will be released as per the following milestone: -
 - 35% on completion of the online registration process and submission of the final exam Center-wise list of candidates to BSNL.
 - 50% on successful conduct of the examination.
 - Balance 15% on completion of the examination process i.e. release of final merit list and submission/handing over of all required hard data/soft copy of computerized data etc. to the satisfaction of BSNL.

Note:

- Release of Payment is subject to the availability of funds without any prejudice, however, payment shall be made within 60 days from the receipt of invoice.
- BSNL retains double the GST amount as a policy till the GST filed by the agency is reconciled; after reconciliation/settlement of GST the auto retained amount is released.
- TDS will be deducted at source as per Government orders.

All the terms and conditions of the above reference, which have not exclusively mentioned herein will also form part of the Work Order and shall prevail and supersede the terms and conditions herein.

- Encl:** 1. Recruitment Rules for Kanishth Rajbhasha Adhikari
2. Scheme & Syllabus for Kanishth Rajbhasha Adhikari.

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